

April 14,

2026

Public Hearing/Department Meeting

Justin Smithson, James Caiola, Mark Harris, Alexandra Tamburro,  
Absent: Peggy Maneen

The meeting was called to order at 6:30 pm. Following Roll Call and the Pledge of Allegiance.

In Attendance: Superintendent Michael Irons, Utility Office Manager Andrew Stafford, Village Attorney Karl Manne, Fire Chief Matthew Palumbo

Public: Mark Palumbo, 4<sup>th</sup> and 5<sup>th</sup> grade Girl Scout Troop

**PUBLIC HEARING:**

<b>Motion by Mark Harris seconded by Alexandra Tamburro to open the Public Hearing at 6:30pm.</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1
<b>Result: Motion to open public hearing passes.</b>				

LEGAL NOTICE

NOTICE OF BUDGET HEARING

VILLAGE OF FRANKFORT, NY

Pursuant to Section 5-508 of the Village Law, the Tentative Budget for fiscal year 2026-2027 for the Village of Frankfort has been prepared and filed with the Village Clerk at 110 Railroad Street, Frankfort, NY, where it may be inspected by any interested parties between the hours of 11:00 a.m. and 3:00 p.m. daily, by appointment. Said tentative budget includes maximum compensation for the Mayor of \$10,200.00 per annum, and for the Trustees, \$7,200.00 per annum.

A Public Hearing on the Tentative Budget will be held on April 14th, 2026 at 6:30 p.m. at the Village Hall, 110 Railroad Street, Frankfort NY to consider same before adoption.

By Order of the Board of Trustees of the Village of Frankfort.

No public comment received.

**MINUTES:**

<b>Motion by Mark Harris seconded by Alexandra Tamburro to accept the 3/24/2026 Regular Meeting minutes as written.</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1
<b>Result: Motion to accept minutes passes.</b>				

**PUBLIC:**

- The 4<sup>th</sup> and 5<sup>th</sup> grade Girl Scout Troop gave a presentation regarding an idea they have for earning a Bronze Award. They would like to initiate a clean up of the Hilltop Park and install trash receptacles and signage reminding users not to litter. The Board was in agreement that this is a great idea and approved the project to partner with the troop. They put them in contact with Superintendent Mike Irons to help coordinate their needs.

**VOUCHERS:**

<b>Motion by Alexandra Tamburro seconded by Mark Harris to accept vouchers for General-\$85,499.75 Water-\$28,808.84 Sewer- \$3,716.89 FP&amp;L- \$63,523.34 Water proj-\$446,509.46 T&amp;A- \$6,485.46 Totaling \$634,543.74</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent

Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1
<b>Result: Motion to accept vouchers passes.</b>				

**FIRE** : Matthew Palumbo, Chief  
FRANKFORT FIRE DEPARTMENT  
VILLAGE BOARD MEETING DATE: **Tuesday April 14, 2025**  
Reporting from: 3/1/2026 – 3/31/2026

**TOTAL CALLS FOR THIS PERIOD: 130 TOTAL CALLS TO DATE: 33**

**Department Meeting**  
**April 14, 2026**

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CALL BREAKDOWN	VILLAGE	TOWN
Fire	0	1
Emergency Medical Alarms	15	10
Motor Vehicle Accidents	0	0
Investigations	3	4
Hazardous Conditions	0	0
Other	0	0
Flooding	0	0
Rescue	0	0
Mutual Aid	1	0

**FIREFIGHTER TRAINING HOURS THIS PERIOD..... 95.5 Hours (does not include NYS Training)**

Apparatus Familiarization ....2hrs  
Annual OSHA Training (Make up) 1 ....3hrs  
FAST Training .....3hrs

**Total house of training 8 hrs.**

**CURRENT ACTIVE FIRE BRIGADE PERSONNEL..... 40**

**Gain: 0**

**Loss of membership: 0**

**FIREFIGHTER INJURY: 0**

**CURRENT NYS CERTIFIED EMT PERSONNEL: 9= EMS Providers**

**ISSUES FOR DISCUSSION:**

Annual Recruit NY will take place on April 18, 2026 during our monthly training.

Issue with the Balloon Farm entry gate, looking to see if codes approved the entry gates. Apparatus cannot make entry.

Air pack testing April 27, 2026.

Mock MVA for the School will be held on May 8, 2026.

<b>Motion by Jim Caiola seconded by Alexandra Tamburro to approve the report submitted by the Fire Chief</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1
<b>Result: Motion to approve report passes.</b>				

**Superintendent of Utilities:** Mike Irons

DPW

Village wide winter debris pickup

Potholes are being filled

The street sweeper is in service for the season

The mini split heater has been repaired at the marina

Clean out of the vacant Treasurer s office  
 Ordered the solar power LED STOP sign and installed it on Palmer St, this stop sign is highly visible with flashing LED lights  
 Spoke with several paving contractors for the milling and paving of Railroad St and Skiff Ave . The funds for the project are reimbursable through CHIPS.  
 Removed the ice rink  
 Further budget work completed  
 Summer use tractors and equipment have had the startup maintenance completed  
 FPL  
 Removal of the remaining Christmas decorations  
 Set new power poles on 5<sup>th</sup> Ave  
 Trimmed trees from wires  
 Removed the traffic signal light from Main St and Palmer St ..(DPW) installed the LED STOP sign at that intersection  
 Replaced the failed capacitors on Main St  
 Replaced failed conductors at Frankfort St  
 Further budget work  
 Water Dept  
 All required water samples and documents were completed and emailed to the NYS DOH  
 Continued water leak surveys  
 Sewer Dept  
 All sewer checks were satisfactory  
 Marina  
 A general clean-up has started for the season

**Department Meeting  
 April 14, 2026**

<b>Motion by Alexandra Tamburro seconded by Jim Caiola to approve the report submitted by the Superintendent of Utilities</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1
<b>Result: Motion to approve report passes.</b>				

**OFFICE MANAGER:** Andrew Stafford

- 1) March 2026 Disconnects – Water – 6, Electric - 0
- 2) Poleline – Getting Poleline caught up, have been able to put in June 2025 through September 2025, currently working on October 2025.
- 3) Continuing to work closely with Karlee to help as much as possible, taking daily deposits to bank, working with BST on daily, weekly and monthly procedures going forward.
- 4) We have had to stop giving out pennies as change as the bank will not provide them to us.

We are still accepting pennies as payment but have to round up and give customers a credit of \$.01 to \$.04 instead of giving pennies back as change.

<b>Motion by Jim Caiola seconded by Alexandra Tamburro to approve the report submitted by the Office Manager</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1
<b>Result: Motion to approve report passes.</b>				

**VILLAGE CLERK:** Karlee Tamburro

<b>Motion by Mark Harris seconded by Alexandra Tamburro to approve Resolution #43 approving Jim Minosh as delegate for MEUA Semi Annual Meeting</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
<b>Vote Totals</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Result: Motion to approve Resolution #43-2026 passes.</b>				

<b>Motion by Mark Harris seconded by Alexandra Tamburro to approve Resolution #44 approving Jim Minosh as delegate for NYMPA Annual Meeting</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
<b>Vote Totals</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Result: Motion to approve Resolution #44-2026 passes.</b>				

<b>Motion by Jim Caiola seconded by Alexandra Tamburro to approve Resolution #45 To hold an election on June 16, 2026 for the positions of 2 Trustees for four-year terms and that the polls shall be open from Noon until 9pm continuously and that the polling place shall be the Village Hall, 110 Railroad St Frankfort NY</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
<b>Vote Totals</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Result: Motion to approve Resolution #45-2026 passes.</b>				

- 110-112 S Frankfort St Bldg (Richard Pett) – Attorney Manne has been advised that Mr. Pett is willing to transfer title of the property over to the Village. A title search will need to be completed.
- There has been no new information received from the Frankfort Free Library regarding the sale of property from the Village

**Department Meeting  
April 14, 2026**

- An update to Chapter 55 Building Construction and Fire Prevention requires a uniform code so a model Local Law needs to be adopted
- The Proposed Local Laws need to be reviewed-Moratorium regulating smoke shops and Property Maintenance-Litter Law for future enactment.
- Verizon Cell Tower land purchase offer

<b>Motion by Mark Harris seconded by Jim Caiola to approve the report submitted by the Village Clerk</b>				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
<b>Vote Totals</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Result: Motion to approve report passes.</b>				

**Motion by Jim Caiola seconded by Alexandra Tamburro to enter into Executive Session pertaining to Sec 105.1(f) at 7:13pm**

Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1

**Result: Motion to approve entering Executive Session passes.**

**Motion by Alexandra Tamburro seconded by Jim Caiola to enter into Regular Session at 7:24pm**

Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1

**Result: Motion to approve entering into Regular Session passes.**

**Motion by Jim Caiola seconded by Alexandra Tamburro to close the Public Hearing at 7:24pm.**

Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1

**Result: Motion to close public hearing passes.**

**Motion by Mark Harris seconded by Jim Caiola to adjourn at 7:24pm.**

Mayor Justin Smithson.	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes	No	Abstain	Absent X
Vote Totals	4	0	0	1

**Result: Motion to adjourn passes.**

Respectfully Submitted

Karlee M. Tamburro  
Village Clerk