

Public Hearing/Department Meeting

Justin Smithson, James Caiola, Peggy Maneen, Mark Harris, Alexandra Tamburro

Absent: none

The meeting was called to order at 6:30 pm. Following Roll Call and the Pledge of Allegiance.

In Attendance: Superintendent Michael Irons, Village Attorney Karl Manne

Public: Nick Mayr, Andrew Zaffarano, Rebecca Harris

PUBLIC HEARING:

Motion by Mark Harris seconded by James Caiola to open the Public Hearing at 6:30pm.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to open public hearing passes.				

Village of Frankfort will hold a public hearing on May 12, 2026 at 6:30pm for the purpose of hearing public comments on the Village of Frankfort’s C

The hearing will provide further information regarding the completion of the project, with more than 80% of the funds being expended. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended

No public comment received.

Motion by Mark Harris seconded by Alexandra Tamburro to close the Public Hearing at 6:33pm.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to close public hearing passes.				

PUBLIC:

- Andrew Zaffarano, 214 W Main St. is appearing to inquire about the status of 210 W Main St which is abandoned. He is looking for any information that may be helpful with the purchase of the property.
- Rebecca Harris is appearing to discuss some upcoming community events that she is spearheading through the Casual Creatives Club. “Scoops, Sounds & Sketches will be held at the Canal St Park in partnership with the Frankfort Free Library on July 21st from 6-8pm. Gather and Graze is scheduled for June 19th and August 21st and is a community art and picnic event.

MINUTES:

Motion by James Caiola seconded by Alexandra Tamburro to accept the 4/28/2026 Regular Meeting minutes as written.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to accept minutes passes.				

VOUCHERS:

Motion by James Caiola seconded by Mark Harris to accept vouchers for General Water, Sewer- FP&L,Etc Totaling \$59,786.43				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to accept vouchers passes.				

Department Meeting
May 12, 2026

FIRE : Matthew Palumbo, Chief
VILLAGE BOARD MEETING DATE:

Tuesday May 11, 2025 Reporting from: 4/1/2026 – 4/30/2026

TOTAL CALLS FOR THIS PERIOD: 38 TOTAL CALLS TO DATE: 160

CALL BREAKDOWN	VILLAGE	TOWN
Fire	0	0
Emergency Medical Alarms	12	19
Motor Vehicle Accidents	0	1
Investigations	2	1
Hazardous Conditions	0	0
Other	0	0
Flooding	0	0
Rescue	0	0
Mutual Aid	2	0

FIEFIGHTER TRAINING HOURS THIS PERIOD..... 107.5 Hours (does not include NYS Training)

CPR Refresher4hrs

AVET Classroom3hrs

AVET Hands on5hrs

Total house of training 12 hrs.

CURRENT ACTIVE FIRE BRIGADE PERSONNEL..... 42

Gain: 2 Merrick Lawrence & Emma Wheat

Loss of membership: 0

FIREFIGHTER INJURY: 0

CURRENT NYS CERTIFIED EMT PERSONNEL: 10= EMS Providers

ISSUES FOR DISCUSSION:

Approve new member Merrick Lawrence, already certified FF and Emma Wheat, already and EMT.

Annual Recruit NY took place and we gained one new member for the event.

Have not herd from Codes on the balloon farm gate issue.

Air pack testing was completed and all passed.

Mock MVA was held at the School on May 8, 2026, it was a successful event.

Memorial Day service on 5/21 line will be at 5:30pm at the American Legion.

Motion by Jim Caiola seconded by Alexandra Tamburro to approve the report submitted by the Fire Chief				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

Superintendent of Utilities: Mike Irons

DPW

Winter litter picked up

Green waste pickup

Installed solar LED STOP sign at Palmer and Main St.

The Street sweeper is in service for the season

Rolled the Hilltop baseball and other fields

MVCC construction class has donated their time to rebuild the baseball dugout that was damaged by a storm its at 98% completed

Clean up and removal of discarded cooking oil from the Hilltop concession building

New flags were installed

Straighten the score board that was leaning

Per a Codes Dept request a vacant property on Main was boarded up

FPL

Removal of the traffic signal at Main St and Palmer ..a new solar LED STOP sign was installed

Testing of electric meters

Installed a new electric panel box at the FFD training facility

Work on the IEEP project which involves electric users' with very large electric bills to get help with home insulation to lower their electric bill

Replacement of the decorative lamp poles on Railroad St

Trim tree branches around wires going to the Hilltop Park

Water Dept

All required water samples and documents were completed and emailed to the NYS DOH

Started a water leak survey and no major leaks were discovered

Department Meeting

May 12, 2026

Sewer Dept

All sewer checks were satisfactory

Marina

A general clean-up was completed

Motion by Mark Harris seconded by Alexandra Tamburro to approve the report submitted by the Superintendent of Utilities				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

OFFICE MANAGER: Andrew Stafford

1)April 2026 Disconnects – Water – 5, Electric - 2

2) Poleline – Getting Poleline caught up, have been able to put in June 2025 through January 2026, currently working on February 2026.

3) Continuing to work closely with Karlee to help as much as possible, taking daily deposits to bank, working with BST on daily, weekly and monthly procedures going forward.

4) Awaiting final confirmation of any charges added to Water bills or raising of Water rates so I can work with Edmunds and implement those for the June 2026 bills.

(\$10.00 per EDU will be added immediately as a repayment for the bonding associated with the water project)

Motion by Peg Maneen seconded by Alexandra Tamburro to approve the EDU as \$10 collection for repayment of bonding water project				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve EDU passes.				

Motion by Peg Maneen seconded by Alexandra Tamburro to approve the report submitted by the Office Manager				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

Motion by Mark Harris seconded by Alexandra Tamburro to enter into Executive Session pertaining to Sec 105.1(f) at 7:34pm				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve entering Executive Session passes.				

Motion by Alexandra Tamburro seconded by Peg Maneen to enter into Regular Session at 7:41pm				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve entering into Regular Session passes.				

VILLAGE CLERK: Karlee Tamburro

Motion by Mark Harris seconded by Peg Maneen to approve hiring of Nicholas Mayr as Codes Officer effective June 1, 2026 part time \$20 hour 10 hours week.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve hiring Codes officer passes.				

Motion by Mark Harris seconded by Peg Maneen to approve Resolution #50-2026 approving the relevy of outstanding Water/ Sewer/ Bond/Other charges totaling \$10,230.88 to the Village 2026-27 Taxes				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent

Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve Resolution #50-2026 passes.				

Motion by Peg Maneen seconded by Alexandra Tamburro to approve authorizing the Mayor to sign the Bond Resolution Amendment once final draft is received				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve signing passes.				

Motion by Mark Harris seconded by Peg Maneen to approve Resolution #51-2026 approving Water project Pay App #17 totaling \$397,800.50				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve Resolution #50-2026 passes.				

Introduce Proposed Local Law #2-2026 Updating the Village Code to adopt State Standards and associated Fee schedule associated with it- **TABLED**

Introduce Proposed Local Law #3- 2026 Establishing Moratorium on Smoke Shops

Motion by Mark Harris seconded by Alexandra Tamburro to approve setting a Public Hearing for Proposed LL#3-2026 for 5/26/26 at 6:30pm				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve Public hearing passes.				

Motion by Mark Harris seconded by Alexandra Tamburro to approve the mayor moving forward with the purchase of a lot on Lock Street from the Herkimer County land Bank if deed is unrestricted				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve land purchase passes.				

- Received PFAS payment check from Napoli \$31,643.74

Motion by Mark Harris seconded by Alexandra Tamburro to approve Resolution #52-2026 approving authorizing the Mayor to make counter offer for cell tower lease sale to American Tower.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve Resolution #52-2026 passes.				

Motion by Mark Harris seconded by Jim Caiola to approve the report submitted by the Village Clerk				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

- Moonlight Market will be held May 16th from 5-9pm. The group will be paying P&L for their time.
- The Veggie Van will be back in the Canal St Park Mondays from 4-7pm June-August and 3-6pm September and October
- Summer Board Meetings: June 16th, July 6th, August 11th, September 8th.

Motion by Mark Harris seconded by Peg Maneen to adjourn at 7:54pm.				
Mayor Justin Smithson.	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0
Result: Motion to adjourn passes.				

Respectfully Submitted

Karlee M. Tamburro
 Village Clerk